



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

10 Feb 2026

**DIVISION MEMORANDUM**

No. 084 s. 2026

**ADDENDUM/CORRIGENDUM TO DM 716, S. 2025 RE: FACILITATION SKILLS  
AND MANAGEMENT OF LEARNING TRAINING PROGRAM**

To: Assistant Schools Division Superintendent  
Chiefs, CID, and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/ Coordinators  
Elementary and Secondary Schools Heads  
All Others Concerned

1. Relative to Division Memorandum No. 716, s.2025, please be informed of additional information and changes to the list of participants and PMT/TWG Members for the Division Facilitation Skills Training and Management of Learning Training Program. Please see the attached lists and terms of reference.
2. Participants are requested to bring basic and/or maintenance medications, laptop, extension cord, and writing materials.
3. The first meal is breakfast on Day 1, February 16, 2026 and the last meal is afternoon snacks on Day 5, February 20, 2026.
4. PMT and TWG members will be granted 1-Day Compensatory Time Off/ Service Credit for Day 0 and another 1-Day Compensatory Time Off/ Service Credit for their attendance to the training on Tuesday, February 17, 2026, which is declared a non-working holiday.
5. All other provisions in the previous Memorandum are still in effect.
6. Immediate dissemination of this Memorandum and strict compliance therewith are highly expected.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
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SCHOOLS DIVISION OF BATANGAS

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Encl.: as stated

Reference: Division Memorandum No. 716, s. 2025

To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

ECS/Addendum/Corrigendum to DM 716, S. 2025 RE: Facilitation Skills Training and Management of Learning Training Program /R2-149314/ 02/10/2026



**Republic of the Philippines**  
**Department of Education**  
**REGION IV-A CALABARZON**  
**SCHOOLS DIVISION OF BATANGAS**

Attachment A

**FACILITATION SKILLS TRAINING AND MANAGEMENT OF LEARNING  
TRAINING PROGRAM**

February 16 - 20, 2026

AXIAA Hotel, Brgy. Bungad, Quezon City

**FINAL LIST OF PARTICIPANTS**

NAME	SEX	POSITION	SCHOOL	SUB-OFFICE	CLASS #
Maria Josefa E. Bolilan	F	Principal I	Agoncillo National High School	Agoncillo	1
Elbie R. Mendoza	F	Principal I	Coral na Munti National High School	Agoncillo	2
Angelita C. De Castro	F	Principal II	Bernardo Ondo Memorial Elementary School	Agoncillo	3
Dorothie M. Biscocho	F	Principal I	Barigon Elementary School	Agoncillo	4
Cecilia C. Maala	F	Master Teacher II	Subic Elementary School	Agoncillo	5
Ginalyn M. Mendoza	F	Master Teacher II	Pook Elementary School	Agoncillo	1
Lucia H. Enriquez	F	Master Teacher I	Agoncillo National High School	Agoncillo	2
Jennielyn C. Mendoza	F	Master Teacher I	Banyaga National High School	Agoncillo	3
Blademer O. Manalo	M	Asst. School Principal II	Agoncillo Senior High School	Agoncillo	4
Erwin D. Marasigan	M	Principal I	Muzon Elementary School	Alitagtag	5
Randolf O. Badillo	M	Assistant School Principal II	Alitagtag Senior High School	Alitagtag	1
Ryan R. Ramos	M	OIC-ASP II	Alitagtag Senior High School	Alitagtag	2
Leonarda P. Mauleon	F	Principal I	Tadlac Elementary School	Alitagtag	3
Erlene M. Martinez	F	Principal II	Alitagtag Senior High School	Alitagtag	4
Jasmin M. Evangelio	F	Principal I	Munlawin ES	Alitagtag	5
Alona D. Adelantar	F	Principal I	San Jose T. Reyes Integrated School	Alitagtag	1
Mark Christian R. Catapang	M	Head Teacher III	Alitagtag National High School	Alitagtag	2
Ernesto S. Piñano	M	School Principal I	Dao ES	Balayan East	3

**Address:** Provincial Sports Complex, Bolbok, 4200 Batangas City

**Telephone:** (043) 722-1840 / 722-1796

**Email Address:** deped.batangas@deped.gov.ph

**Website:** www.depedbatangas.com







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Ma. Loida P. Igaya	F	School Principal I	Calan Elementary School	Balayan East	4
Remedios C. Villela	F	Head Teacher II	Baclaran ES	Balayan East	5
Mariano D. Basco	M	Head Teacher I	Sucol ES	Balayan East	1
Jane A. Bugtong	F	Master Teacher I	Balayan National High School	Balayan East	2
Herson C. Singsing	M	Master Teacher I	Baclaran Elementary School	Balayan East	3
Gloria D. De Castro	F	Master Teacher II	Lanatan-Muntingtubig Elementary School	Balayan East	4
Basiliza C. Sacdalan EdD	F	Master Teacher II	Balayan East Central School	Balayan East	5
Rosanna T. De Los Reyes	F	Principal I	Troadio A. Frontera MES	Balayan East	1
Margarita G. Masangkay	F	Master Teacher I	Balayan West Central School	Balayan West	2
Analyn M. Baylosis	F	Head Teacher II	San Piro NHS	Balayan West	3
Ronel A. Gomez	M	Asst. Principal II	Balayan Senior HS	Balayan West	4
Gerame G. Alano	F	Head Teacher I	Dilao ES	Balayan West	5
Rodea Lou O. Caybugay	F	Principal I	Jose Chua Ben Chong MES	Balayan West	1
Ma. Concepcion V. Noche	F	Head Teacher III	Cipriana Ascue MES	Balayan West	2
Aileen H. Banaguas	F	Master Teacher I	Balayan Senior HS	Balayan West	3
Myra M. Absin	F	Master Teacher II	Balayan Senior HS	Balayan West	4
Rosalinda V. Sanchez EdD, PhD	F	Principal IV	Balayan West Central School	Balayan West	5
Teodoro V. Dimayuga	M	Master Teacher I	San Piro NHS	Balayan West	1
Meliza L. Altanirano	F	Principal I	Cesar Oroña ES	Balete	2
Evangeline L. Ocampo	F	Principal II	Balete Central School	Balete	3
Glenda R. Enriquez	F	Principal I	Looc Elementary School	Balete	4
Rolando M. Magpantay Jr.	F	Principal I	ELMIS	Balete	5
Catherine V. Gonzales	F	Principal III	Balete NHS	Balete	1
Jaena N. Dela Cerna	F	ASP II	Primitivi Kalaw SHS	Balete	2
Michel Valencia	F	Master Teacher I	Palsara ES	Balete	3
MYRA D. DOLOR	F	Master Teacher II	Bauan East Central School	Bauan East	4
RAYMOND M. ABANES	M	Teacher III	Bauan East Central School	Bauan East	5
Alex P. Brual	M	Officer-in-Charge	San Teodoro Elementary School	Bauan East	1
Janiezha Musa Dalangin	F	Officer-in-Charge	Sinala Elementary School	Bauan East	2
Belen A. Cabral	F	Master Teacher I	Manghinao ES	Bauan East	3
Reylyne L. Derez	F	Master Teacher I	Sta. Maria - San Pedro Elementary School	Bauan East	4

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Jeneffer F. Mamaradlo	F	Head Teacher I	Pitugo Elementary Schol	Bauan East	5
Marivel D. San Juan	F	Master teacher II	Bauan Technical Integrated High School	Bauan West	1
Victoria M. Castillo	M	Head Teacher VI	Bauan Technical Integrated High School	Bauan West	2
Josephine C. Paglinawan	F	Master Teacher II	Bauan Technical Integrated High School	Bauan West	3
Daisy M. Agbay	F	Master Teacher II	As-is Integrated School	Bauan West	4
Lovely M. Cusi	F	Master Teacher I	As-is Integrated School	Bauan West	5
Randy E. Cepillo	M	Officer-in-Charge	Colvo Elementary School	Bauan West	1
Lezil F. Frogosa	F	Master Teacher I	CENTEX Batangas	Bauan West	2
Alma R. Venzon	F	Master Teacher II	CENTEX Batangas	Bauan West	3
Myla Gonzalvo	F	Head Teacher III	San Diego/San Pablo ES	Bauan West	4
Jemalyn P. Eguia	F	Master Teacher II	Calatagan National High School	Calatagan	5
Rona A. Tumbaga	F	Head Teacher III	Lucsuhin National High School	Calatagan	1
Orlando B. Dimailig	M	Master Teacher I	Lucsuhin National High School	Calatagan	2
Myrasol D. Beltran	F	Master Teacher II	Jacobo Zobel Elementary School	Calatagan	3
Meldred B. Mira	F	Master Teacher I	Paraiso Elementary School	Calatagan	4
Kareen B. Afable	F	Master Teacher I	Talisay Elementary School	Calatagan	5
Raquel M. Custodio	F	Master Teacher I	Florencio D. Firmante Elementary School	Calatagan	1
Efrenia H. Javier	F	Head Teacher III	Briccio Pantas Memorial Elementary School	Cuenca	2
Orven F. Mendoza	M	Principal I	Cuenca National High School	Cuenca	3
Marilou P. Magpantay	F	Principal I	Emmanuel Elementary School	Cuenca	4
Joselyn B. Jetajube	F	Principal I	Tomasa C. Pasia Memorial School	Cuenca	5
Catherine T. Torres	F	Head Teacher I	Fermin La Rosa National High School	Cuenca	1
Edith G. Soriano	F	Principal II	Ibabao Elementary School	Cuenca	2
Florence D. Harina	F	Master Teacher	Fermin La Rosa National High School	Cuenca	3
Josephine E. De los Santos	F	Master Teacher I	San Felipe ES	Cuenca	4
Grace M. Villanueva	F	Head Teacher I	Greorio Sison Memorial Elementary School	Ibaan	5





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Norliza C. Tiemsem	F	OIC - Master Teacher II	Lucsuhin Integrated School	Ibaan	1
Cherrelyn V. Atienza	F	Principal 1	Sabang Elementary School	Ibaan	2
Analyn Inandan	F	Principal 1	Panghayaan Elementary School	Ibaan	3
Karren P. Reyes	F	Master Teacher I	Tulay Elementary School	Ibaan	4
Merissa Ogalisco	F	Master Teacher I	Talaibon Elementary School	Ibaan	5
Michelle P. Eborá	F	Head Teacher I	Dr. Juan A. Paster Integrated National High School	Ibaan	1
Irene S. Pasoquin	F	Master Teacher II	Dr. Juan A. Paster Integrated National High School	Ibaan	2
Marlon R. Piñon	M	Asst School Principal II	Dr. Juan A. Paster Integrated National High School	Ibaan	3
Rosette L. Tapalla	F	Asst School Principal II	Dr. Juan A. Paster Integrated National High School	Ibaan	4
Fe E. Nanteza	fF	ASP II	Placido T. Amo Senior High School	Laurel	5
Juharra P. Canta	fF	ASP II	Placido T. Amo Senior High School	Laurel	1
Mary Jane M. Sarmiento	fF	Master Teacher I	Placido T. Amo Senior High School	Laurel	2
Arabel C. Morales	fF	Head Teacher III	Niuygan Elementary School	Laurel	3
Edjie P. Calonog	fF	Principal I	San Gregorio Integrated School	Laurel	4
Vicky A. Genil	F	Principal I	Buso - Buso Elementary School	Laurel	5
Adora Balani	F	Head Teacher III	Wenceslao Trinidad Memorial National High School	Laurel	1
Nieves R. Opana	F	Head Teacher I	Paliparan Elementary School	Laurel	2
Niña Grace T. Aquino	F	Asst. School Principal II	Payapa Senior High School	Lemery	3
Reimar A. Cornejo	M	Asst. School Principal II	Lemery Senior High School	Lemery	4
Ivan M. De Castro	M	Head Teacher I	Niogan Elementary School	Lemery	5
Maricris P. Alvarez	F	Master Teacher II	Lemery Pilot Elementary School	Lemery	1
Susana D. Reyes	F	Master Teacher I	Sinisian Elementary School	Lemery	2





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Jessica Huelba	F	Master Teacher I	Ananias C. Hernandez Mem. National High School	Lemery	3
Mophel L. Sales	F	Master Teacher I	Doña Matilde MES	Lemery	4
Joan D. Faderagao	F	Head Teacher I	Bagong Paraiso ES	Lemery	5
Elena P. De Castro	F	Head Teacher III	Payapa NHS	Lemery	1
Teoderick B. Macatigbak	M	Master Teacher I	Sambal ES	Lemery	2
Maricel M. Muñoz	F	Principal II	Esteban E. Vito MES	Lemery	3
Melanie D. Magboo	F	Officer-in-Charge	Dionisio P. Vito NHS	Lemery	4
Dino V. Busilig	M	Principal I	Dionisio P. Vito NHS	Lemery	5
Gelyn L. Jonson EdD	F	School Principal II	Lian Central School	Lian	1
Glenda L. Dimatatac	F	Principal II	Lumaniag Elementary School	Lian	2
Virla C. De los Santos	F	Principal II	Luyahan ES	Lian	3
Richard C. Montealegre	M	Master Teacher I	San Diego Elementary School	Lian	4
Ana liza A. Lerit	F	Principal III	San Diego Elementary School	Lian	5
Mayette L. Jonson	F	Head Teacher III	Bagong Pook Elementary School	Lian	1
Arnold Rosales	M	Principal III	Cumba Elementry School	Lian	2
Rosette L. Vergara	F	Master Teacher I	Putingkahoy ES	Lian	3
Mylene H. Limjoco	F	Principal I	Malaruhan ES	Lian	4
Crystal Diane M. Cabatay	F	Head Teacher II	Balibago Elementary School	Lobo	5
Elmer A. Ramirez	M	Principal I	Malapad na Parang Elementary School	Lobo	1
Beverly R. Ebreo	F	Principal II	Masaguitsit Elementary School	Lobo	2
Cristina B. Ramirez	F	Head Teacher II	Sawang Elementary School	Lobo	3
Eugene A. Panaligan	M	Head Teacher III	Jaybanga Elementary School	Lobo	4
Arlene B. Baes	F	Head Teacher II	Malabrigo ES	Lobo	5
Cherry Ann E. Datinguinoo	F	Principal II	Malabrigo National High School	Lobo	1
Josephine D. Aldover	F	Principal I	Banalo Elementary School	Lobo	2
Donna Susana A. Godoy	F	Principal II	Lobo Senior High School	Lobo	3
Yson O. Abarintos	M	Principal I	P. Anahao Elementary School	Mabini	4
Mary Rose M. Garcia	F	Head Teacher I	Panay ES	Mabini	5
Louie V. Medrano	M	Head Teacher I	Nag-iba ES	Mabini	1
Celerina M. Sintones	M	Principal I	Solo Elementary School	Mabini	2





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Lisa M. Garcia	F	Head Teacher II	Mabini National High School	Mabini	3
Dennis M. Escalona	M	Head Teacher III	Apolinario Mabini NHS	Mabini	4
Marvin A. Abanes	M	Asst.Principal II	Anselmo A. Sandoval MNHS	Mabini	5
Carmelo C. Carpio	F	Asst. Principal II	Anselmo A. Sandoval MNHS	Mabini	1
Nancy C. Napili	F	Principal IV	Payapa Elem. School	Malvar	2
Gilberto L. Perez	M	Principal III	Malvar Central School	Malvar	3
Marisa M. Garcia	F	Principal III	Miguel Aranda Memorial Elem. School	Malvar	4
Jeffrey S. Delas Alas	M	Principal I	Santiago National High School	Malvar	5
Lady Diana C. De Ocampo	F	Principal I	San Isidro National High School	Malvar	1
Anais V. Geronimo	F	Principal I	Don Julio Leviste Mem. National High School	Malvar	2
Joy M. Gallon	F	Principal I	Luta Norte ES	Malvar	3
Clyo O. Endaya	F	Head Teacher III	San Fernando ES	Malvar	4
Mario L. Perez	M	Head Teacher III	Bagong Pook ES	Malvar	5
Robella L. Magnaye	F	Head Teacher I	Bilucan ES	Malvar	1
John J. De Castro	M	Head Teacher I	MSAT	Malvar	2
Kamille L. Garcia	F	Head Teacher I	Paaralang Elementarya ng Loob	Mataasna kahoy	3
Mary Ann S. Tibayan	F	Master Teacher I	Bayorbor NHS	Mataasna kahoy	4
Oliver R. Guevarra	M	Head Teacher II	Bayorbor NHS	Mataasna kahoy	5
Jane M. Leyran	F	Master Teacher I	Bayorbor NHS	Mataasna kahoy	1
Julius John M. Palacpac	M	Head Teacher I	Mataasna kahoy NHS	Mataasna kahoy	2
Lianor B. Malabanan	F	Head Teacher I	Upa Primary Scholl	Mataasna kahoy	3
Sonia D. Dimayuga	F	Principal II	Mataasna kahoy SHS	Mataasna kahoy	4
Lilizeil F. Javier	F	Principal 1	LOOC ELEMENTARY SCHOOL	Nasugbu East	5
Mary Grace P. Tito	F	Principal 1	AGA ELEMENTARY SCHOOL	Nasugbu East	1
Jericho V. Clemente	M	Head Teacher I	KAYLAWAY 2 ELEMENTARY SCHOOL	Nasugbu East	1
Jerimias S. Beltran	M	Head Teacher II	COGONAN ELEMENTARY SCHOOL	Nasugbu East	2
Toriano A. Digno	M	Principal III	LUMBANGAN NATIONAL HIGH SCHOOL	Nasugbu East	3
Maria Irma C. Cudiamat	F	Principal II	Tumalim NHS	Nasugbu East	4
Sofio S. Panaligan	M	Principal II	NASUGBU EAST SENIOR HIGH SCHOOL	Nasugbu East	5





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Myra T. Bruno	F	Head Teacher III	Bucana Elementary School	Nasugbu West	1
Adelia H. Pacia	F	Head Teacher II	Bunducan National High school	Nasugbu West	2
Erinaldo P. Tavares Jr.	M	Head Teacher II	Dayap Elementary School	Nasugbu West	3
Ma. Cecilia P. Sevilla	F	Principal II	Wawa Elementary School	Nasugbu West	4
Ma. Carina M. Avena	F	Principal I	Bunducan Elementary School	Nasugbu West	5
Domcar C. Lagto	M	Head Teacher III	Papaya Elementary School	Nasugbu West	1
Elvina A. Limeta	F	Head Teacher III	Natipuan ES	Nasugbu West	2
Hazel Y. Manalo	F	Principal IV	Padre Garcia Integrated National High School	Padre Garcia	3
Don Carlo F. Gollena	M	Principal I	Bukal Integrated National High School	Padre Garcia	4
Antonia Lorena L. Bituin	F	Head Teacher I	San Felipe Elementary School	Padre Garcia	5
Leny L. Mercado	F	Head Teacher I	Tangob Elementary School	Padre Garcia	1
Cerilina D. Comia	F	Head Teacher I	Maugat East Elementary School	Padre Garcia	2
Fariza P. Ani	F	Principal I	Castillo Elementary School	Padre Garcia	3
Yollie M. Erino	F	Head Teacher III	Banaba Elementary School	Padre Garcia	4
Janice R. Mendoza	F	OIC-ASP2/Head Teacher I	Pansol Integrated National High School	Padre Garcia	5
Cedric L. Harina	M	Head Teacher II	Pansol INHS	Padre Garcia	1
Nora R. Dagle	F	Principal 1	Alupay Integrated National High School	Rosario East	2
Nida A. Ilagan	F	Principal 1	Macalamcam B National High School	Rosario East	3
Odeza M. Babasa	F	Head Teacher I	Palakpak Integrated National High School	Rosario East	4
Jocelyn M. Bianzon	F	Principal IV	Baybayin INHS	Rosario East	5
Rosalie O. Mendoza	F	Principal I	Compradia Elementary School	Rosario East	1
Romela C. Caringal	F	Principal I	Nasi Elementary School	Rosario East	2
Ella C. Castillo	F	Principal 1	Natu Elementary School	Rosario East	3
Janice B. Dimatulac	F	Principal I	Palakpak Elementary School	Rosario East	4
Glenn C. Patupat	M	Head Teacher I	Tulos Elementary School	Rosario West	5
Hilda C. Garbin	F	Principal I	Julian D. Luna Elementary School	Rosario West	1
Raquel D. Callos	F	Head Teacher I	Mayuro Elementary School	Rosario West	2





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Glendyl I. Catipan	F	Head Teacher II	Paaralang Elementarya ng Timbugan	Rosario West	3
Edwin B. Litong	M	Principal I	San Ignacio Elementary School	Rosario West	4
Mark Angelo R. Magtibay	M	Principal I	Mavalor Integrated School	Rosario West	5
Glen D. Pagcaliwagan	M	Head Teacher I	Bayawang Integrated School	Rosario West	1
Analyn C. Bico	F	Principal I	Quilib-San Roque Elementary School	Rosario West	2
Melita P. Opina	F	Asst. School Principal II	Dr. Bonifacio A. Masilungan Integrated National High School	San Jose	3
Olivia B. Morales	F	Head Teacher III	Salaban Elementary School	San Jose	4
Lanie R. Vergara	F	Head Teacher III	Florencia A. Masilungan Memorial Elementary School	San Jose	5
Leny P. Macasaet	F	Head Teacher III	Banay Banay 1 Elementary School	San Jose	1
Annaliza A. Garing	F	Principal I	Balagtasin Elementary School	San Jose	2
LUZ M. BRIONES	F	Principal I	Bigain Elementary School	San Jose	3
Noel A. Benzon	M	Principal I	Galamay-Amo ES	San Jose	4
Benedicta C. Ramirez	F	Head Teacher III	Dagatan Elementary School	San Jose	5
Mariel G. Hungoy	F	Principal II	Bigain IS	San Jose	1
Sheirbert G. Mercado	M	Head Teacher I	Bagong Pook ES	San Jose	2
Ederlina C. Umali	F	Head Teacher I	Calubcob I National High School	San Juan East	3
Arah S. Sulit	F	Asst. Principal II	Laiya Integrated National High School	San Juan East	4
Jennifer M. Maulion	F	Head Teacher I	Lipahan National High School	San Juan East	5
Mary Joy B. Manzana	F	TIC	Coloconto ES	San Juan East	1
Genera M. Lumalang	F	Principal I	Calubcub II Elementary School	San Juan East	2
Juliet Deduque	F	Master Teacher II	Tipas Integrated National High School	San Juan East	3
Sharie Arellano	F	Master Teacher I	Paaralang Elementarya ng Calubcub 1	San Juan East	4
Abel D. Manzana	F	HT II	Palingowak ES	San Juan East	5
Mabel G. Campang	F	Head Teacher II	Don Eulogio Luistro Elementary School	San Juan West	1
Luz B. Manimtim	F	Head Teacher II	Libjo-Sapangan Elementary School	San Juan West	2
Edison V. Cabato	M	Head Teacher I	Paaralang Elementarya ng Janaojanao	San Juan West	3





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Vincent Carlo P. Digal	M	Master Teacher I	Paaralang Elementarya ng Pulangbato	San Juan West	4
Marissa A. Quinia	F	Assistant School Principal II	Buhaynasapa Integrated National High School	San Juan West	5
Juliet D. Silang	F	Assistant School Principal II	Palahanan Integrated National High School	San Juan West	1
Mary Ann S. Macalalad	F	Head Teacher I	Pulangbato National High School	San Juan West	2
Job S. Triviño	M	Principal 1	Sico 1.0 Integrated National High School	San Juan West	3
Ma. Linda R. Padua	F	Principal 1	Calumpang Elementary School	San Luis	4
Willie C. Malapitan	M	Head Teacher I	Tungal Elementary School	San Luis	5
Cynthia S. Signo	F	Head Teacher I	Locloc Elementary School	San Luis	1
Mylene A Del Rosario	F	Head Teacher I	Mahabang Parang Elementary School	San Luis	2
Jasmin A. Caibigan	F	Principal 1	Banoyo Elementary School	San Luis	3
Roberta L. Belarmino	F	Principal 1	Sta. Monica Elementary School	San Luis	4
Ovien C. Gabay		Officer-in-Charge	Calumpang East Elementary School	San Luis	5
Clareze D. Onda	F	Teacher-In-Charge	Balite Primary School	San Luis	1
Irene C. Llanes	F	Principal I	Talon ES	San Luis	2
Geeny C. De Claro	F	Officer-in-Charge	Durungao ES	San Luis	3
Annaliza B. Montero	F	Head Teacher I	Boboy ES	San Luis	4
Arlene H. Cometa	F	Head Teacher I	San Antonio ES	San Luis	5
Valyn R. Encarnacion	F	Head Teacher III	Bonliw ES	San Luis	1
Edelyn B. Salazar	F	Asst. Principal	San Luis Senior HS	San Luis	2
Kristine Annie D. De Villa	F	Principal I	SAN NICOLAS INTEGRATED HIGH SCHOOL	San Nicolas	4
Charlyn Grace P. Casabuena	F	Principal I	MAABUD ELEMENTARY SCHOOL	San Nicolas	5
Susana E. Casalme	F	Principal III	SAN NICOLAS CENTRAL SCHOOL	San Nicolas	1
Genefer M. Pesigan	F	Master Teacher II	SAN NICOLAS CENTRAL SCHOOL	San Nicolas	2
Catherine M. De Sagun	F	Master Teacher I	MAABUD ELEMENTARY SCHOOL	San Nicolas	3
April Rhose M. Hernandez	F	Head Teacher I	Maabud Integrated National High School	San Nicolas	4
Roland V. Calabia	M	Master Teacher II	Maabud Integrated National High School	San Nicolas	5





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Teresita M. Belela	F	Head Teacher III	Abelo ES/ Hipit ES	San Nicolas	1
Jenelyn G. Agojo	F	Master Teacher I	Calangay ES	San Nicolas	2
Rhogel M. Madlangbayan Jr.	M	Principal I	Pook ng Kapitan ES	San Pascual	3
Maribel C. Marasigan	F	Principial I	Resplandor ES	San Pascual	4
Loida P. Bauan	F	Master Teacher I	Kaingin ES	San Pascual	5
Dhenver D. Arellano	M	Head Teacher I	Irukan-Kalayaan Elementary School	Sta.Teresita	1
Israeli D. Bonite	F	Master Teacher I	Sta. Teresita National High School	Sta.Teresita	2
Glen D. Mendoza	M	Master Teacher II	Sta. Teresita National High School	Sta.Teresita	3
Donabelle S. Trimocha	F	Master Teacher I	Sta. Teresita National High School	Sta.Teresita	4
Gina Maxima M. Valencia	F	Master Teacher I	Sta. Teresita National High School	Sta.Teresita	5
Teresita A. Tolentino	F	Master Teacher I	Sampa-Pacifico IS	Sta.Teresita	1
Eunice C. Hernandez	F	Head Teacher I	Taal National High School	Taal	2
Sherryl N. Hernandez	F	Head Teacher II	Taal National High School	Taal	3
Geraldine P. Mayuga	F	Head Teacher II	Taal National High School	Taal	4
Ma. Andrea M. Enriquez	F	Head Teacher III	Taal National High School	Taal	5
Maria Elouisa S. Manongsong	F	Asst. Principal	Taal Senior High School	Taal	1
Jonathan A. De Ocampo	M	Principal I	Aguedo Lota Asinas Memorial Elementary School	Taal	3
Jonna May D. Casalme	F	Head Teacher I	San Guillermo Elementary School	Talisay	4
Aileen B. Lontok	F	Principal 1	Tranca Elementary School	Talisay	5
Melona B. Almendras	F	OIC/ MT-II	Tumaway Elementary School	Talisay	1
Lorena M. Polon	F	Head Teacher III	Dona Maria Laurel Platon School of Agriculture	Talisay	2
Ligaya T. Mendoza	F	Head Teacher I	Balas Buco Sta. Maria NHS	Talisay	3
Ma. Jacinta D. Comia	F	Head teacher III	Caloocan ES	Talisay	4
Marilou B. Escala	F	Head Teacher III	Mabayabas Elementary School	Taysan	5
Limuel F. Galicia	M	Head Teacher I	Tilambo Elementary School	Taysan	1
Marifel D. Rabano	F	Principal I	San Marcelino Elementary School	Taysan	2
Edna E. Falcunitin	F	Principal I	Panghayaan Elementary School	Taysan	3

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Vanessa D. Plata	F	Head Teacher I	Bacao Elementary School	Taysan	4
Rowena D. Ramirez	F	Principal II	Taysan Senior High School	Taysan	5
Loverealjoy A. Lopez	F	Principal I	Pinagbayanan Integrated National High School	Taysan	1
Rex G. Ramos	M	Head Teacher I	Tilambo National High School	Taysan	2
Ronald B. Ortega	M	Head Teacher I	Piña ES	Taysaan	3
SHERYL B. JUGUETA	F	Head Teacher II	Banalo Elementary School	Tingloy	4
MARIFE M. ALBO	F	Principal II	Tingloy Central School	Tingloy	5
RECHIEL G. GUERRA	F	Principal I	Tingloy NHS	Tingloy	1
CLAIRE F. ANTHONY	F	Principal II	San Juan Elementary School	Tingloy	2
Maria Fe A. Alvarez	F	Head Teacher I	Papaya ES	Tingloy	3
Hilaria Wilma A. Marasigan	F	Head Teacher III	San Pedro Elementary School	Tingloy	4
Jesie O. Magsino	F	Head teacher III	Corona Elementary School	Tingloy	5
Mary Ann B. Luzon	F	Head Teacher III	Pisa Integrated School	Tingloy	1
Ruvilando A. Villalobos	M	Head Teacher III	Toong Elementary School	Tuy	2
Jesusa A. Ravela	F	Head Teacher III	Bayudbud Elementary School	Tuy	3
Ma. Monique M. De Jesus	F	Head Teacher III	Tuy National High School	Tuy	4
Mark T. Motilla	M	Head Teacher I	Jose Lopez Manzano National High School	Tuy	5
Krisbee D. Hernandez	F	Head Teacher III	Guinhawa Elementary School	Tuy	1
Vicente Gelacio D. Perez	M	Head Teacher III	Julian Castillo Memorial Elementary School	Tuy	2
Eufrocino C. Erna	M	Head Teacher III	San Jose Elementary School	Tuy	3
Rosauero V. Valeriano	M	Assistant School Principal II	Tuy Senior High School	Tuy	4
Jessa S. Guerra	F	EPS II - SMME	SGOD	SDO	1
Noah P. Duque	M	EPS II - SMN	SGOD	SDO	2
James Angelo T. Año	M	PDO II - DRRM	SGOD	SDO	3
Rosemarie J. Gonzales	F	PDO I - Youth	SGOD	SDO	4



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Attachment B

**FACILITATION SKILLS AND MANAGEMENT OF LEARNING TRAINING  
 PROGRAM**

February 16 – 20, 2026

AXIAA Hotel, Brgy. Bungad, Quezon City

PROGRAM MANAGEMENT TEAM AND TECHNICAL WORKING GROUP

Program Manager	Evelyn C. de Sagun- SEPS HRDS
Secretariat/Logistics	Leoncia B. Maramot – Lead Maybe M. Bueno
Resource Speakers/Learning Facilitators	1. Eleazar C. Magsino 2. Erickson T. Gutierrez 3. Nenita A. Adame 4. Movita O. Cruzat 5. Mary Jane M. Gonzales 6. Julita E. Ilagan 7. Riza C. Guzano 8. Lucky May L. Pasia 9. Avelino B. Mortel 10. Louie L. Alvarez 11. Dionisio D. Cruzat <b>EXTERNAL RESOURCE SPEAKERS</b> 1. SDS Gregorio T. Mueco 2. ASDS Edward D. Garcia 3. ASDS Jaypee E. Lopo 4. Bryan A. Pobe, EPS – HRDD 5. Nida C. Santos – EPS - Kindergarten
Class Managers	Jocelyn M. Manset -Class 1 Angelica V. Marasigan – Class 2 Melanie M. Alegre – Class 3 Jennifer H. Cabello – Class 4 Vanessa A. Bautista – Class 5
Process Observers/ Class Documenters	Orlie G. del Mundo – Class 1 Ellienor D. Peña – Class 2 Belinda D. Arellano – Class 3 Conie C. Hernandez – Class 4 Pedro D. Delos Reyes – Class 5
M & E Coordinator	Edmund M. Evangelista
Documenters	Jay-Ann A. Mendoza Mary Grace L. Mendoza
ICT	Arnel B. Catapang
Welfare Officers	Feb. 16-18,2026 Lhondol De Verla & John Jaime Montealegre Feb. 18 -20,2026 Rodelio Alvarez





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Attachment C

**CAPABILITY BUILDING ON ENHANCED SCHOOL HEADS DEVELOPMENT  
PROGRAM FOR BEGINNING AND UNTRAINED SCHOOL HEADS**

February 16 -20, 2026

**TERMS OF REFERENCE**

<b>Program Management</b>	<ul style="list-style-type: none"><li>• Oversees the entire implementation of the training</li><li>• Conducts daily debriefing</li><li>• Spearheads in addressing the arising issues and concerns pre, during and after the training g delivery</li></ul>
<b>Resource Speakers/ Facilitators</b>	<ul style="list-style-type: none"><li>• Attend planning and coordination meetings with</li><li>• Deliver and facilitate the assigned session/s on the scheduled day/s and time</li><li>• Attend debriefing sessions</li><li>• Inform the class manager/s of the activities and materials needed for the session</li><li>• Observe time management</li><li>• Check the participants' output</li></ul>
<b>Monitoring Official</b>	<ul style="list-style-type: none"><li>• Monitors the implementation of the training</li><li>• Attends debriefing sessions</li></ul>
<b>Class Managers</b>	<ul style="list-style-type: none"><li>• Serve as class adviser</li><li>• Monitors the whereabouts of the participants</li><li>• Ensures the attendance of the participants in the assigned class</li><li>• Assists the resource speakers /facilitators during the session</li><li>• Serves as time keeper</li><li>• Prepares completion report</li><li>• Coordinates with other class managers and training team regarding the closing program</li></ul>
<b>Process Observers</b>	<ul style="list-style-type: none"><li>• Observe and document the daily training implementation</li><li>• Accomplish the Process Observation Forms</li><li>• Provides a report during debriefing</li></ul>
<b>Documenters</b>	<ul style="list-style-type: none"><li>• Keep proper documentation of the daily activities with narrative reports and pictorials</li><li>• Coordinate with the process observers in the preparation of the documentation</li></ul>



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<b>M &amp; E Associate</b>	<ul style="list-style-type: none"><li>• Implements the Monitoring &amp; Evaluation Plan in coordination with the PMT</li><li>• Applies process observation and prescribed tools to monitor and evaluate the program delivery</li><li>• Provides the link for pretest and posttest, prepares reports of its results and analysis</li><li>• Administers and analyzes the results of the Level 1 Evaluation which needs to be presented during debriefing</li><li>• Prepares Post Program M &amp; E reports and submits to the PMT</li></ul>
<b>Secretariat/ Logistics</b>	<ul style="list-style-type: none"><li>• Organize the safe and efficient distribution of the supplies/materials</li><li>• Plan for and negotiate technical difficulties</li><li>• Ensure the health and safety standards are met</li><li>• Arrange the room assignments of the participants and PMT/TWG</li><li>• Prepare the paper works like certificates, attendance sheets etc.</li></ul>
<b>Medical Staff</b>	<ul style="list-style-type: none"><li>• Attend to the medical needs of the participants</li><li>• Keeps records on critical incidents about health concerns</li><li>• Ensures that participants are capable of attending the sessions</li></ul>
<b>ICT</b>	<ul style="list-style-type: none"><li>• Troubleshoots technical problems before and during the daily training delivery</li><li>• Prepares the PPT/slide presentation of the opening and closing program</li></ul>

-----NOTHING FOLLOWS-----